

APPROVED

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
FORMAL ADMINISTRATIVE HEARING
MINUTES**

**Tuesday, January 13, 2015
1:00 P.M.**

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

CALL TO ORDER: The Formal Hearing of the Board was called to order at 1:10 p.m.

MEMBERS PRESENT: Connie Steele, FSL, Chair
Paul Welch, FSL
Eric Wray, FSL
Louis Jones, FSL
Tommy Slusser, FSL
Ibrahim Moiz, Esq., Citizen Member

MEMBERS ABSENT: Junius Williams, Jr., Citizen Member

BOARD COUNSEL: Erin L. Barrett, Assistant Attorney General

DHP STAFF PRESENT: Lisa R. Hahn, Executive Director

COURT REPORTER: Angela Pegram Court Reporting Services, LLC

PARTIES ON BEHALF OF COMMONWEALTH: Amanda Blount, Adjudication Specialist

COMMONWEALTH WITNESS: Missy Currier, Deputy Executive Director

MATTER SCHEDULED: George E. Penn, FSL
License No.: 0502-840027
Case No.: 152211

ESTABLISHMENT OF A QUORUM:

With six (6) members of the Board present, a quorum was established.

DISCUSSION:

Mr. Penn did not appear before the Board in accordance with the Board's Notice of Formal Hearing dated December 15, 2014, and was not represented by counsel. Ms. Steele noted that proper and adequate notice was given, the time was 1:10 p.m. and Mr. Penn was not present. The Board proceeded with the hearing. They received evidence and sworn testimony from the parties called by the Commonwealth, regarding the matters as set forth in the Statement of Particulars.

CLOSED SESSION:

Upon a motion by Paul Welch, and duly seconded by Eric Wray, the Board voted to convene a closed meeting at 1:25 p.m., pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of George E. Penn, FSL. Additionally, she moved that Ms. Barrett and Ms. Hahn attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

RECONVENE:

Upon a motion by Paul Welch, and duly seconded by Eric Wray, the Board voted to re-convene at 2:25 p.m.

CERTIFICATION:

Paul Welch certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Board reconvened in open session.

DECISION:

Upon a motion by Paul Welch and duly seconded by Louis Jones, the Board moved to SUSPEND the license of George E. Penn, FSL to practice as a funeral service licensee in the Commonwealth of Virginia, for no less than eighteen (18) months.

VOTE:

Before Mr. Penn can reinstate his license he must come into compliance with his April 18, 2013 Order.

ADJOURNMENT:

The vote was unanimous.

The Board adjourned at 2:30 p.m.

Connie Steele

Connie Steele, FSL, Chair

4/14/15

Date

Lisa R. Hahn

Lisa R. Hahn, Executive Director

April 14, 2015

Date